



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board May 16, 2017

1. **Call to Order/Roll Call:** Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:02 a.m. Board Members Present: Chair Goff, Hayes, Carmichael, and Tracey. Board Members Absent: Vice Chair Green, Kreisel, Luzaich and Treasurer Hornung. Staff Present: Brewer, Madonich, Tessier and Aker.
2. **PLEDGE OF ALLEGIANCE:** Chair Goff led the Pledge of Allegiance.
3. **APPROVAL OF AGENDA:** **MSC Carmichael/Hayes** to approve the agenda of the May 16, 2017 meeting. Approved unanimously.
4. **APPROVAL OF MINUTES:** **MSC Hayes/Carmichael** to approve the minutes of the April 18, 2017 meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Treasurer's Report – April 2017 Treasurer's Report filed for audit.
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data – Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for April 2017.
 - c. Receive and File Minutes of Program Committee and Events Committee – Supervisor Tessier told the Board that they would be starting a new crochet class in the month of June. She also said they would be once again offering the September variety show because it had sold out the previous year and was well received.
 - d. Senior Center Summer Activities Preview – Coordinator Madonich told the Board that there would be special presentations, parties, and classes during the summer months. They would also be coordinating a Sports Week and an end of summer party in August.
 - e. Review of 2017-18 Fiscal Year Goals – Superintendent Brewer told the Board that staff was currently identifying goals for the fiscal year budget development. She presented a list of four goals for the Senior Center and asked the Board for its input.

8. **UNFINISHED BUSINESS:** None.
9. **EXCLUDED CONSENT:** None.
10. **ITEMS FROM STAFF:** None.
11. **PUBLIC COMMENT:**
12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Board Member Hayes asked for staff to perform a yearly maintenance check of the air conditioner and heater.
13. **ADJOURNMENT:** With no other business to be conducted, **Chair Goff**, adjourned the meeting of the Senior Advisory Board at 9:27 a.m.

Respectfully Submitted,
Ludmer Aker
Executive Assistant
City of San Bruno